

# MOSQUE AWARDS 2008/2009

Youth-Friendly  
Family-Friendly  
Community-Friendly

## Information Booklet



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## INTRODUCTION

Inaugurated in 2002, the Mosque Awards was first known as Mosque Excellence Awards. Its key objective was to encourage organisational excellence in various areas.

The framework went through various transformations including renaming it to Mosque Awards. With the Mosque Convention 2005, the framework is focussed towards development of “friendlier” mosques towards the youth, family and community.

Summary of the focus areas of Mosque Awards over the years:

	<b>2002-2005</b>	<b>2006-2009</b>
Areas of Assessment	Islamic Learning	Youth-Friendly
	Social Development	
	Youth Development	Family-Friendly
	Volunteer Management	
	Community Relations	Community-Friendly
	Environmental consciousness	

The essence of Mosque Awards, since its introduction, has always been to recognise the efforts of mosques in attracting and connecting the various layers of community to the institution of the mosques.

### Objectives

The Mosque Awards is a positive introduction to the mosques and Muis. It aims to benefit the mosque sector as follows:

- (a) To have a common yardstick to assess mosque's strengths and not as a ranking mechanism.
- (b) The award achievement will boost mosque's image towards the public.
- (c) Mosques could learn the best practices within the sector to develop into a more youth, family and community-friendly institutions in the context of Singapore.

## AWARD STRUCTURE

The Mosque Awards 2008/2009 retains its categories;

- (a) Youth-Friendly
- (b) Family-Friendly
- (c) Community-Friendly

**Each mosque could participate in all three categories.** Each category is an award title. There are two levels to an award title namely, "Merit" and "Distinction".

### Summary of 2006/2007 Award Recipients

No	Mosque	YF	FF	CF
1	Malabar	Participated	Participated	Merit
2	Al-Ansar	Merit	Participated	Participated
3	Al-Muttaqin	Merit	Participated	Participated
4	Hasanah	Participated	Merit	Participated
5	Kassim	Merit	Participated	Participated
6	En-Naeem	Merit	Merit	Participated
7	Al Huda	Merit	Merit	Participated
8	Alkaff Kg Melayu	Merit	Merit	-
9	Tentera Di-Raja	Merit	Participated	Merit
10	Darul Makmur	Merit	Merit	Merit
11	An-Nur	Merit	Merit	Merit
12	Jamae Chulia	-	-	Distinction
13	Al-Falah	Distinction	Participated	Merit
14	Al-Khair	Merit	Distinction	Participated
15	Al-Istighfar	Distinction	Merit	Merit
16	Assyakirin	Merit	Merit	Distinction
17	Darussalam	Merit	Distinction	Merit
18	Kampung Siglap	Merit	Distinction	Merit
19	Al-Istiqamah	Merit	Distinction	Distinction
20	Al-Iman	Distinction	Distinction	Merit
21	Asyaafaah	<b>3 Distinctions</b>		
22	Darul Ghufuran	<b>3 Distinctions</b>		

## REVIEW & REVISIONS OF MOSQUE AWARDS 2008/2009

Mosque Awards 2008/2009 has incorporated few revisions based on the feedbacks given to 2006/2007 award implementation.

Areas	2006/2007	2008/2009
Preparing Mosque Staff	Absence of training	Training on Mosque-Friendly Initiatives for Mosques' staff in November 2008.
Types of assessment	Muis staff assessed mosques with checklist and awarded mosques accordingly.	<ol style="list-style-type: none"> <li>1) Mosques will conduct self-assessment and submit to Muis.</li> <li>2) Muis will check scoring given by mosques.</li> <li>3) A panel of mosque staff will moderate scoring and conduct mosque visits, wherever necessary.</li> <li>4) A panel of mosque leaders will confirm award selection.</li> </ol>
Award system	<ol style="list-style-type: none"> <li>1) For Muis staff reference only.</li> <li>2) All mosques were assessed.</li> </ol>	<ol style="list-style-type: none"> <li>1) Transparency of award system which consists of matrix and scoring system.</li> <li>2) Matrix system allows mosques to be assessed based on their resources and capacity.</li> </ol>
Incentives	Cash and Plaque	Incentives consist of both Plaque and cash for each award title.

## INCENTIVES

Award titles (Merit & Distinction) for 2008/2009 will receive both a plaque and cash incentive. Cash reward is fully sponsored by Warees, a total amount of \$15,000.

	Youth-Friendly	Family-Friendly	Community-Friendly
Distinction	\$400	\$400	\$400
Merit	\$200	\$200	\$200

## SELF-ASSESSMENT

Mosque Award 2008/2009 will involve mosques directly in the scoring of the checklists. This will allow mosques to reflect on their efforts and identify areas of improvements in the future.

### Scoring on the checklists

Category	Types of Initiatives	
	Key / Basic	Highly Recommended
Youth-Friendly	30 points max for each initiative	10 points max for each initiative
Family-Friendly	30 points max for each initiative	10 points max for each initiative
Community-Friendly	30 points max for each initiative	10 points max for each initiative

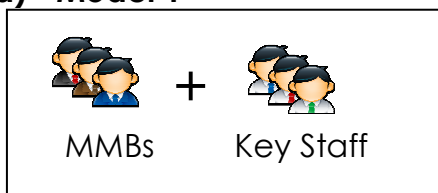
### Period of Assessment

Assessment period is from 1 January 2008 – 30 September 2009.

### Who could perform the Self-Assessment?

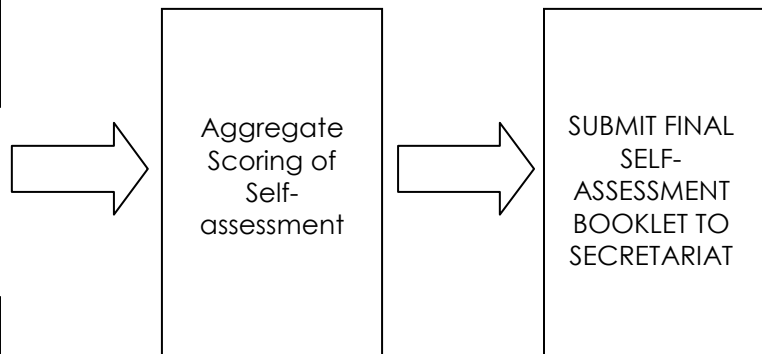
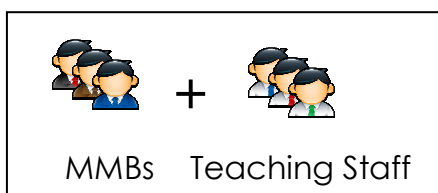
Mosques are encouraged to include their Mosque Management Board (MMBs) and key staff in their self-assessment.

#### (a) Model 1



Or

#### (b) Model 2



**Submission  
deadline :  
12 Oct 2009**

## AWARD SYSTEM

The assessment checklists in the three categories (Youth, Family and Community-Friendly) are the same for all mosques. To ensure a more equitable assessment process, the award system in 2008/2009 has taken into account the key variations among the 69 mosques because mosques varied in their resources and capacity.

The award system 2008/2009 introduces new features in its assessment process:

- 1) Categories of mosque based on a matrix system
- 2) Scoring system

### Matrix

All mosques will be divided into either Category A or Category B depending on the criteria below. Each mosque must fulfil **at least 2 out of the 3 criteria** below to be categorised as either Category A or B.

Criteria	Category A	Category B
MBF & Non-MBF category	MBF	Non-MBF
Annual Financial Expenditure	\$500,000 & above	\$499,999 & below
No. of staff (exclude teaching & maintenance staff)	3 staff & above	Maximum of 2 staff

For example, Mosque X will be categorised as Category A if it has the following:

- i. Non-MBF mosque, &
- ii. Annual Financial expenditure : \$500,000, &
- iii. 4 staff

## Scoring

The scoring system for Category A and B mosques is different.

### 1) Category A scoring

<b>Areas</b>	<b>Youth-Friendly</b>	<b>Family-Friendly</b>	<b>Community-Friendly</b>
Programme & Services	45%	45%	45%
People Development	25%	25%	25%
Infrastructure & Facilities	20%	20%	20%
Documentation	10%	10%	10%
TOTAL	100%	100%	100%

### 2) Category B scoring

<b>Areas</b>	<b>Youth-Friendly</b>	<b>Family-Friendly</b>	<b>Community-Friendly</b>
Programme & Services	70%	70%	70%
People Development	15%	15%	15%
Infrastructure & Facilities	10%	10%	10%
Documentation	5%	5%	5%
TOTAL	100%	100%	100%

## Grading for 2008/2009

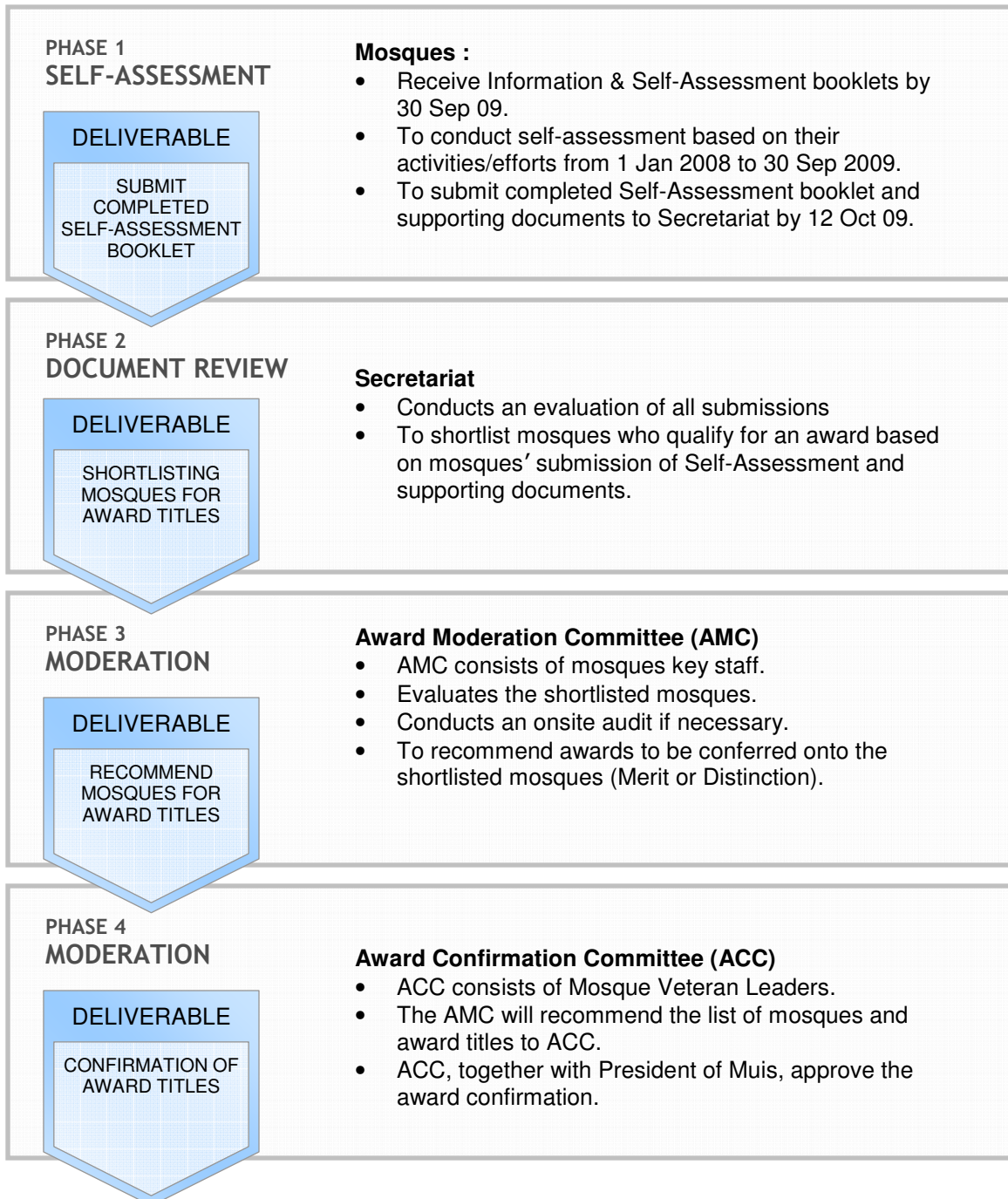
<b>Merit</b>	<b>Distinction</b>
60-79%	80%

<b>Commendation</b>
<60%

# ASSESSMENT PROCESS

## Duration of Assessment

The Mosque Awards for 2008/2009 stretches from 1 January 2008 to 30 September 2009. The whole assessment process is implemented in 4 phases.



## PARTICIPATING MOSQUES & ASSESSMENT PANELS

Participating mosques and the various assessment panels have varied roles.

### a) What could mosques do?

- Score performance of your own mosques based on the Youth-, Family- and Community-Friendly checklists given (**1<sup>st</sup> level assessment : mosque's self-assessment**)
- Highly recommended to consult Mosque Management Board (MMBs) and Key Staff for the scoring process.
- Each mosque is eligible to participate in all three schemes: Youth-, Family and Community-Friendly.
- Participating mosque is required to submit the checklist(s) with relevant evidences to the following :
  - Mosques within South East cluster : submit to SEMC (I/c : Juraiman)
  - Mosques within North East cluster : submit to NEMC (I/c : Fazalee)
  - Mosques within North West cluster : submit to NWEMC (I/c : Roslan)
  - Mosques within Central and South West clusters : submit to Muis at Singapore Islamic Hub (SIH) (I/c : Dayang)
- All submissions from mosques must reach EMC / SIH by **12 Oct 09**.

### Terms of Reference for Assessment Panels

#### b) Secretariat

- Manage implementation of Mosque Award 2008/2009 in terms of marketing to all mosques, assessment process and award ceremony.
- Conduct **2<sup>nd</sup> level assessment : Document review on checklists** submitted by mosques and **shortlist mosques for 3<sup>rd</sup> level assessment**.
- Consists of Muis staff from EMC and Headquarters.
- EMC shall ensure all mosques within their respective clusters submit the self-assessment checklists.
- EMC shall conduct document review of mosques in OTHER clusters.
- Secretariat shall identify mosque's staff to form the Award Moderation Committee.

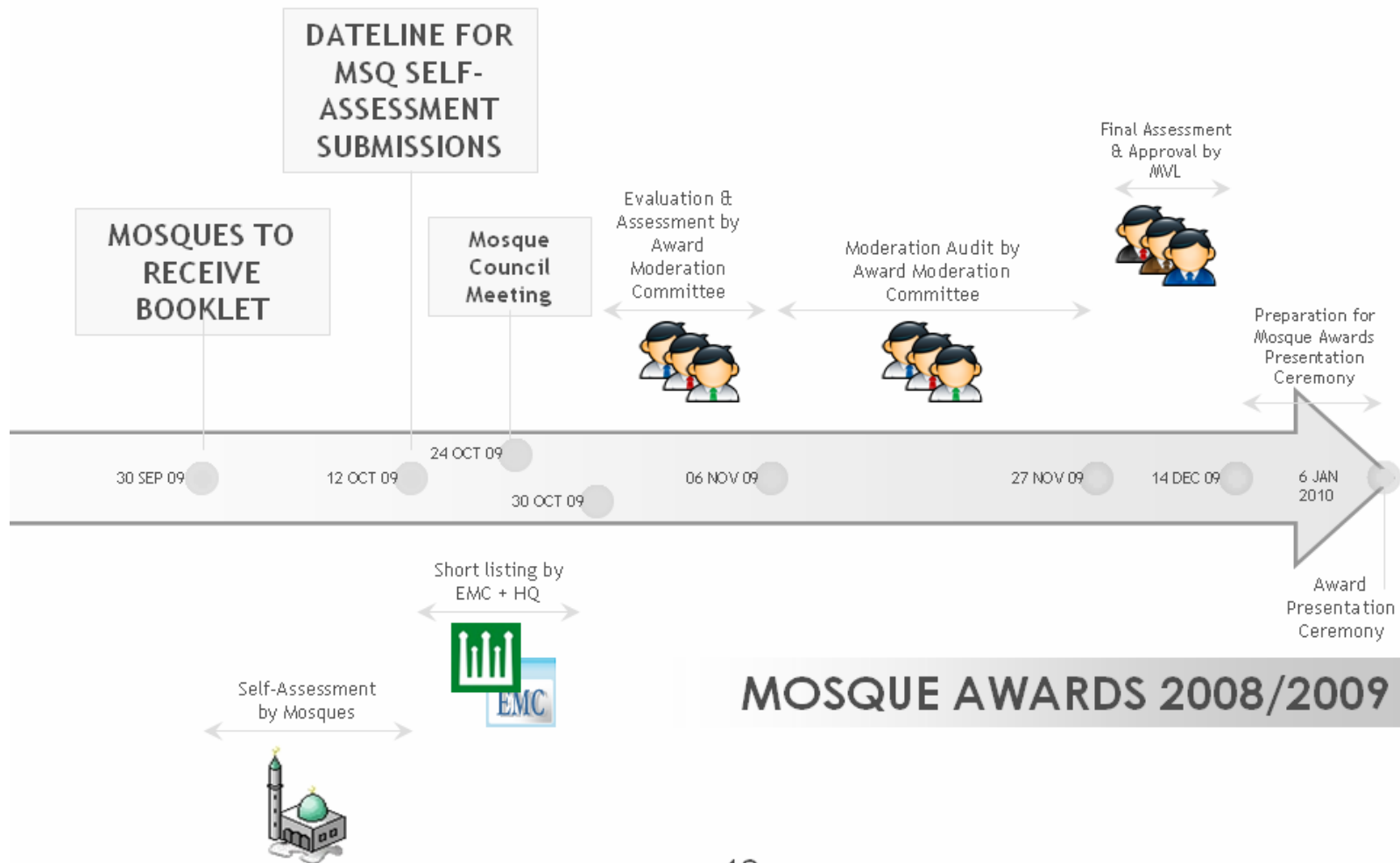
(c) Award Moderation Committee (AMC)

- Comprises of mosque staff who volunteer to be part of the committee. Eligible mosque staff consists of :
  - Mosque Manager,
  - Youth Development Officer
  - Mosque Religious Officer (MRO)
  - Social Development Officer (SDO)
- Will conduct **onsite assessment (3<sup>rd</sup> level assessment)** at the identified mosques. During onsite, AMC members may interview MMB and mosque staff.
- AMC members will ONLY assess other mosques.
- AMC shall recommend Award titles.
- Benefits for AMC members :
  - Learning journey including refining checklists for future implementation.
  - Transport & lunch allowance provided

(d) Award Confirmation Committee (ACC)

- Comprises of mosque veteran leaders who volunteer to be part of the committee.
- ACC will **confirm award recommendation made by AMC (4<sup>th</sup> level assessment)**.

# TIMELINE



## COMMITTEE MEMBERS

(a) Secretariat members consist of the following staff:

Secretariat In-Charge : Dayang Istiaisyah  
Executive, Mosque Policy & Planning Unit  
Tel : 63591416, email : [dayang@muis.gov.sg](mailto:dayang@muis.gov.sg)

Secretariat Members : Muhd Taufiq Ariffin  
Executive, Mosque Policy & Planning Unit  
Tel : 63591185, email : [taufiq@muis.gov.sg](mailto:taufiq@muis.gov.sg)

Ismail Abdul Fitrey  
Assistant Executive, Mosque Policy & Planning Unit  
Tel : 63591408, email : [ismail@muis.gov.sg](mailto:ismail@muis.gov.sg)

Juraiman Rahim  
Assistant Manager, South East EMC  
Tel : 64467424, email : [juraiman@muis.gov.sg](mailto:juraiman@muis.gov.sg)

Asmawi Mashuri  
Executive, South East EMC  
Tel : 64467425, email : [asmawi@muis.gov.sg](mailto:asmawi@muis.gov.sg)

Muhammad Fazalee Ja'afar  
Assistant Manager, North East EMC  
Tel : 65838711, email : [fazalee@muis.gov.sg](mailto:fazalee@muis.gov.sg)

Mohamad Roslan Jamaludin  
Assistant Manager, North West EMC  
Tel : 67690770, email : [roslan@muis.gov.sg](mailto:roslan@muis.gov.sg)

(b) Award Moderation Committee shall consists of the following :

Headed by : Hj Rashid Ramli  
Mosque Executive Chairman, Al-Khair Mosque

10 mosques' key staff

(c) Award Confirmation Committee shall consists of the following :

Members : Mosque Veteran Leaders

**For any enquiries, please contact Secretariat members.**

# INITIATIVES

## Definition of Family-Friendly Mosques

A mosque with FF features welcomes involvement of families in Islamic Learning and/or Social Development as a unit. Its programmes, services and facilities are conducive for families to learn and develop together. Families find comfort in spending time together in mosques. Mosque staff are also helpful to the needs of the families.

FF mosque features are in the areas of programmes, services and facilities provided for both *jamaah* and *non-jamaah* families.

## Initiatives

The following initiatives are features to guide mosques in embodying a family-friendly identity. The features are not exhaustive but are highly recommended to further connect mosques with the families. Mosques are welcomed to introduce new initiatives that contribute towards a YF mosque.

- **Programmes & Services**

- Programmes for families who are not part of mosque jemaah yet
- Programmes for families who are already mosque jemaah members
- Family-based Islamic Learning programmes
- Tahnik, Aqiqah & Tahlil services
- Walimah services
- First-stop centre for Islamic Learning programmes & services
- Children minding services
- Other customised programmes based on community needs

- **System & Infrastructure**

- Children's Playing/Activity Corner
- Notice boards on family matters
- Chairs for the elderly
- Family-Friendly Service standards
- Consolidated database of families who participated in mosque activities
- Family Resource Centre
- Family "Sleepover" facilities

- Family Seating Area (.e.g during a syarahan)
- Family Praying Area (outside the main prayer times)
- Family Life Ambassador (FLA) under Ministry of Community Development, Youth and Sports (MCYS)

- **People**

- “Keluarga Masjid” Scheme
- Parents’ Support Group
- Commitment to training on Service Excellence

## Family-Friendly Initiatives

Please score your performance based on the initiatives below from January 2008 to June 2009.



Key/Basic Initiatives














Highly recommended initiatives

### (a) Programmes / Services





Selection Criteria	Description	Initiative
1. Programmes for families who are not yet mosque <i>jemaah</i>	<ul style="list-style-type: none"> <li>Organizes programmes for families who are not yet members of the mosque (e.g. Home-based Islamic Learning). Such programme aims to connect the family with the mosques.</li> <li>At least 2 programmes in a year</li> <li>Examples are family bonding skills, family tours and visits, picnics etc</li> </ul>	
2. Programmes who are already mosque <i>jemaah</i>	<ul style="list-style-type: none"> <li>Organizes programmes for families who are already members of the mosque</li> <li>At least 2 programmes in a year</li> <li>Examples are HBIL, Mosque Family Day, Outings, BBQ for families of staff, MMB, activists, <i>madrasah</i> and kindergarten students</li> </ul>	
3. Family Based Islamic Learning programs	<ul style="list-style-type: none"> <li>Whilst there are many Islamic Learning classes for families in their homes, it is highly encouraged for mosques to organize Islamic Learning classes for family / a group of families in the mosques</li> <li>At least 6 of such classes in a year</li> </ul>	
4. Tahnik, Aqiqah and Tahlil services	<ul style="list-style-type: none"> <li>Provides <i>tahnik</i>, <i>aqiqah</i> and <i>tahlil</i> services in the mosques for families</li> </ul>	
5. Walimah services	<ul style="list-style-type: none"> <li>Offers to host solemnization of marriages (<i>nikah</i>) and the accompanying reception, in the mosque</li> </ul>	
6. Child-minding services	<ul style="list-style-type: none"> <li>Availability of activities for the children whilst parents attend prayers and programmes by the mosque</li> </ul>	
7. Other customized programmes based on community needs	<ul style="list-style-type: none"> <li>Organizes programmes such as <i>Naib Kadi Mentoring Program</i>, <i>Mass Berkhatam</i>, <i>Family Mediation and Counseling Services</i> and <i>Jenazah Services</i></li> </ul>	

## (b) System & Infrastructure

Selection Criteria	Description	Initiative
1. Children's play or activity corner	<ul style="list-style-type: none"> <li>Playground or fun room (EA), filled toys and implement, easily accessible even during off-peak and outside <i>syarahan</i> times</li> <li>Area could be set-up on ad-hoc basis and as and when necessary</li> </ul>	
2. Notice boards on family matters	<ul style="list-style-type: none"> <li>Notice board(s) dedicated to family development matters</li> </ul>	
3. Chairs for elderly	<ul style="list-style-type: none"> <li>Chairs / Stools to assist elderly perform their solat availed at prominent and easily accessible place</li> </ul>	
4. Family Life Ambassador (FLA) under MCYS	<ul style="list-style-type: none"> <li>Signs up for SLA</li> <li>FLAs are required to organize at least 12 hours of family life programs. MCYS provides resource person and allowances for these programs. More information on <a href="http://www.familylifeambassador.org.sg">www.familylifeambassador.org.sg</a></li> </ul>	
5. 1 <sup>st</sup> stop centre for Islamic Learning programs & services	<ul style="list-style-type: none"> <li>Availability of directory of formal and informal IL programs &amp; services in the neighbourhood. Directory includes registry of religious teachers for home based learning in the area</li> </ul>	
6. Consolidated database of families who participated in mosque activities	<ul style="list-style-type: none"> <li>Mosque has a database of families who participated in mosque activities</li> </ul>	
7. Family Resource Corner	<ul style="list-style-type: none"> <li>An area that promotes a conducive learning environment</li> <li>Easily accessible to <i>jemaah</i> and public</li> <li>Materials may include books, magazines, AV materials, educational toys etc</li> </ul>	
8. Family "Sleepovers"	<ul style="list-style-type: none"> <li>Mosque provides facilities/services for family who are attending an overnight programme to stay over in the mosque</li> <li>Programmes could include BBQ, movie screening, light <i>tazkirah</i> apart from the usual <i>qiyam</i></li> </ul>	
9. Family Seating Area	<ul style="list-style-type: none"> <li>A suitable and clearly demarcated area for families to sit together to listen to <i>syarahans</i>. Clear directional signs and notices necessary</li> <li>Area could be set-up on ad-hoc basis during the <i>syarahans</i> and as and when necessary</li> </ul>	
10. Family Praying Area	<ul style="list-style-type: none"> <li>A suitable designated area (preferably within the <i>i'tikaf</i> area) for families (parents and children) to pray together</li> <li>Clear direction signs, structures (e.g.</li> </ul>	

	separator curtains) and other items necessary (e.g. prayer mats, telekung) <ul style="list-style-type: none"> <li>• Area is set-up outside the main prayer times</li> <li>• Area could be set-up on ad-hoc basis and as and when necessary</li> </ul>	
11. Family Friendly Service Standards	<ul style="list-style-type: none"> <li>• Availability of SOP/guidelines describing how mosque should manage its customers and clients, especially families and children</li> </ul>	

### (c) People

Selection Criteria	Description	Initiative
1. Commitment to training on Service Excellence	<ul style="list-style-type: none"> <li>• Relevant mosque staff undergo at least 8 hours of training to uphold Family Friendly Service Standards</li> </ul>	
2. "Keluarga Masjid" Scheme	<ul style="list-style-type: none"> <li>• An equivalent to having a mosque membership with its privileges</li> <li>• The purpose is to connect and strengthen relationships of mosque jemaah with the mosques</li> </ul>	
3. Parents Support Group	<ul style="list-style-type: none"> <li>• Sets up a support group for parents</li> <li>• Example: Mendaki's Family Excellence Circle (Keluarga Akrab) and Kumpulan Sokongan Ibu Bapa (KSI) initiated by ROMM</li> <li>• Preferably for families who are not yet mosque <i>jemaah</i></li> </ul>	
4. Social/Family Development Officer (SDO/FDO)	<ul style="list-style-type: none"> <li>• Presence of SDO/FDO to plan/organize activities/events for families</li> </ul>	

## **Definition of Youth-Friendly Mosques**

A mosque with YF features welcomes involvement of youths in Islamic Learning and/or Social Development. Its programmes, services and facilities are conducive for youths to learn and develop. Youths find comfort in spending time in mosques. Mosque staff are also helpful to the needs of the youths.

YF mosque features are in the areas of programmes, services and facilities provided for both *jamaah* and *non-jamaah* youths.

## **Initiatives**

The following initiatives are features to guide mosques in embodying a youth-friendly identity. The features are not exhaustive but are highly recommended to further connect mosques with the youths in the society. Mosques are also welcomed to introduce new and creative initiatives that contribute towards a YF mosque.

- **Programmes & Services**
  - Conduct a.L.I.V.E programmes
  - Outreach programmes for out-of-mosque youths
  - Programmes for youths who are already mosque jemaah members
  - Collaboration with other educational institutions and community-based resources
  - High Visual Impact programmes (HVI)
- **System & Infrastructure**
  - Notice boards on and for the youths
  - Youth-Friendly Service standards
  - Consolidated database of youths who participated in mosque activities
  - Designated area for youth activity
- **People**
  - A youth committee
  - Commitment to training on Service Excellence
  - Youth Development Officer
  - Youth bilal and imam

## Youth-Friendly Initiatives

Use the box below to assess whether your mosque has implemented the listed initiatives. Please tick if the initiative has been implemented in 2008 or otherwise.



Key/Basic Initiatives







Highly recommended initiatives





### (a) Programmes / Services

Selection Criteria	Description	Initiative
1. Runs a.L.I.V.E programmes	<ul style="list-style-type: none"> <li>Runs at least one holiday and/or academic year programme</li> <li>Includes Value Added Programmes</li> </ul>	
2. Outreach programmes for yet-to-be-connected youths	<ul style="list-style-type: none"> <li>Organizes engagement programme for yet-to-be-connected youths to the mosque</li> <li>At least 2 programmes in a year</li> <li>Examples: soccer tournaments, outdoor activities, camps and workshops, games, relevant movie screening and BBQ etc</li> </ul>	
3. Programmes for youths who are already mosque jemaah	<ul style="list-style-type: none"> <li>Develop a structured and progressive programme for members of the mosque youth committee, students of mosque <i>madrasahs</i> etc</li> <li>At least 2 programmes in a year</li> <li>Examples: series of motivational talks/activities</li> </ul>	
4. Collaboration with other educational institutions and community-based resources	<ul style="list-style-type: none"> <li>Mosque works closely with other educational institutions or relevant community-based resources in organizing programmes</li> <li>At least one programme</li> </ul>	
5. High visual impact programs (HVI)	<ul style="list-style-type: none"> <li>Mosque youths organize HVI programs for youths at the local/district/cluster or national level</li> <li>Example: Ramadan Youth Challenge, Youth Cluster activities</li> </ul>	

## (b) System & Infrastructure

Selection Criteria	Description	Initiative
1. Notice boards on and for the youths	<ul style="list-style-type: none"> <li>Dedicated to youth developmental matters, programmes and activities etc</li> </ul>	
2. Youth Friendly Service Standards	<ul style="list-style-type: none"> <li>Availability of SOP/guidelines describing how mosques should manage its youth customers and clients</li> </ul>	
3. Consolidated database of youths who participated in mosque activities	<ul style="list-style-type: none"> <li>Mosque has a database of youth attendees</li> <li>Mosque maintains contacts via emails, flyers and SMSes with youths who have participated in mosques activities</li> </ul>	
4. Designated youth area	<ul style="list-style-type: none"> <li>Clearly visible area for youths/students to conduct activities</li> </ul>	

## (c) People

Selection Criteria	Description	Initiative
1. A youth committee	<ul style="list-style-type: none"> <li>A youth committee that plans and organizes programs for other youths</li> </ul>	
2. Commitment to training on Youth Development	<ul style="list-style-type: none"> <li>Relevant mosque staff (e.g. YDO, MRO, etc) undergo at least 8 hours of training on Youth Development (e.g. Youth Leadership camp, etc)</li> </ul>	
3. Youth Development Officer	<ul style="list-style-type: none"> <li>Dedicated staff that is responsible for youth outreach, planning and coordinating developmental programs for youths</li> </ul>	
4. Youth <i>bilal</i> and <i>imam</i>	<ul style="list-style-type: none"> <li>Youths leading prayers</li> <li>At least once a month</li> </ul>	

## **COMMUNITY-FRIENDLY (CF) SCHEME**

### **Definition of Community-Friendly Mosques**

Constituency mosques are those that are community- and society-friendly. They are well connected to the grassroots organisations, schools, social services, businesses, key institutions and ideally, every member of the constituency. They are also connected and well-networked with other constituencies, as well as with the ministries and national agencies.

CF mosque features are in the areas of programmes and services provided for both Muslims and Non-Muslims.

### **Initiatives**

The following initiatives are features to guide mosques in embodying a community-friendly identity. The features are not exhaustive but are highly recommended to further connect mosques with the various communities (Muslims and Non-Muslims) in the society. Mosques are also encouraged to introduce new and creative initiatives in promoting its identity as a community-friendly institution.

- **Programmes & Services**
  - Collaboration with Non-Muslim organizations, Malay-Muslim organisations and other external agencies
  - A “Rahmatan Lil Alamin” project
  
- **System & Infrastructure**
  - Network with social service, civic agencies and other relevant community-based resources
  - Service standards towards Non-Muslim guests
  - Qaryah networks
  
- **People**
  - Membership in grass root organizations

## Community-Friendly Initiatives

Use this box to assess whether your mosque has implemented the listed initiatives. Please tick if the initiative has been implemented in 2008 or otherwise.



Key/Basic Initiatives



Highly recommended initiatives

### (a) Programmes / Services

Selection Criteria	Description	Initiative
1. Visits from external visitors (Muslims & non-Muslims)	<ul style="list-style-type: none"> <li>Mosque conducts or receives visits from non-Muslims and local organizations</li> </ul>	
2. Network with social service, civic agencies and other relevant community-based resources	<ul style="list-style-type: none"> <li>Mosques works closely with community-based agencies in organizing programmes or in referring mosques clients to the relevant agencies for further intervention (e.g. CDCs, FSCs, etc)</li> <li>At least one programme with a social service, civic or other relevant community-based agencies</li> </ul>	
3. A "Rahmatan Lil Alamin" project	<ul style="list-style-type: none"> <li>Organizes a project that benefits all communities both Muslims &amp; non-Muslims</li> <li>Example: Soup Kitchen, blood donation drive, assistance for low-income families</li> <li>At least one project in a year</li> </ul>	

### (b) System & Infrastructure

Selection Criteria	Description	Initiative
1. Service standards towards non-Muslim guests	<ul style="list-style-type: none"> <li>Availability of SOP/guidelines describing how mosques should manage non-Muslim guests</li> </ul>	
2. Qaryah networks	<ul style="list-style-type: none"> <li>Active qaryah committees in the neighbourhood</li> <li>Mosques are engaged with their qaryah network through various formal links and set-up</li> </ul>	

### (c) People

Selection Criteria	Description	Initiative
Membership in grassroots/external organizations	<ul style="list-style-type: none"> <li>A representative from the mosque sits in the committee of grassroots body (e.g. IRCC, MAEC, RC, etc)</li> </ul>	

# NOTES